



## CAREER OPPORTUNITY

### Media Administrator

#### About Company

**WeWatch Co., Ltd** is part of a regional TV and Video Streaming Service Provider operating in Cambodia. WeWatch is seeking to recruit media administrator, who is responsible for editing, updating, and support content marketing for our TV product. The job also includes ensuring that the product supports the company's overall strategy and goals.

#### Responsibilities

1. Define the product strategy and roadmap and manage multiple cross-functional stakeholders in delivering the product roadmap. Identifying ongoing product risks and enhancement
2. Able to complete video production and online base on arrangement by management
3. Able to customize video into trailer or short film
4. Knowledge in operating and manage account of YouTube, Facebook, Tiktok, Instagram etc.
5. Support operation team to complete project or relevant tasks
6. Manage, analyst and optimize video or contents

#### Requirements

1. Bachelor degree or relevant degree/diploma who could work full time
2. Able to write contents to fully descript about video
3. Priority to candidate with knowledge of Photoshop or Adobe tools or other design tool to produce poster or video
4. Priority to candidate with computer knowledge or software development
5. Able to speak, listen and write in English and Khmer, knowledge of Chinese is a +
6. Fresh graduates are encouraged to apply.

#### How to Apply

**Location:** Lot No 1070, 5th Floor, Street 598, Sangkat Phnom Penh Thmey, Khan Sen Sok, Phnom Penh, Cambodia

**Tel/Telegram:** 077666188

**Email:** [job@wewatch.asia](mailto:job@wewatch.asia)

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